

POLICY STATEMENT : PARENT CONSULTATION AND COMMUNICATION

RATIONALE

“We take great pride in the flourishing partnership between home and school in which all concerned work together in the best interest of the pupils”. (School Prospectus). To this end we seek to communicate with parents regularly with clarity and specific purpose.

PURPOSES

- To inform parents of prospective pupils/students of the school’s provision for education.
- To inform parents of particular curricular and extra-curricular provision.
- To provide information on, and the opportunity to discuss, the progress of pupils/students.
- To advise regarding Further Education, Higher Education and Careers opportunities.
- To communicate the positive achievements of students.
- To secure dialogue with parents regarding students’ behavioural issues with parents.
- To provide the opportunity for parents to communicate both curricular and pastoral concerns.

GUIDELINES

More detailed information relating to the following bullet points may be accessed on the school’s website **[www. ridingshigh.org](http://www.ridingshigh.org)**

- A free School Prospectus is made available to all enquiries.
- During Term 1 a Prospective Year 7 Open Evening is held, and during Term 2 a Prospective Sixth Form evening. For parents (of Year 9 pupils) who require additional information regarding Key Stage 4 Courses/Choices, a meeting is held in Term 3.
- Year 7 - Parents Information Evenings are held in the Autumn to advise parents of the implications of base-line testing.
- A Guide to the Key Stage 4 Curriculum (Year 9) and a Sixth Form Prospectus (Year 11) are provided to assist pupils (and parents) in the choice of courses.
- At the outset of Years 10 and 12 Induction Evenings are held for parents to consider the implications of those particular stages of education.
- Parent meetings are organised in respect of extended educational visits.
- Parents receive a Progress Report (Summary) and Full Report on their children each year in conjunction with a Tutor Report Evening and a Subject Staff Evening.

- All pupils receive a Student Planner at the commencement of each school year, which details a range of school expectations and provides calendar information for the relevant academic year.
- Monthly Newsletters provide a vehicle for informing of school developments, celebrating achievements, informing and reminding of school activities.
- A Careers Convention (Year 11 - 13) is held in Term 1 and parents may also attend careers interviews arranged as part of a comprehensive programme of careers education.
- Prompt contact with parents, by telephone and/or letter, regarding behavioural matters is encouraged. Interviews can always be arranged. See The Ridings Disciplinary Procedure for the formal process of consultation with parents.
- Parents are informed of the contact arrangements for expressing their concerns to the school - SMB, Heads of Faculties, Departments, Heads of Years and the Learning Support Co-ordinator normally provide the mutual contact. (School Prospectus).
- Parental questionnaires have been introduced across all Key Stages

CONCLUSION

Early communication with, and the involvement of, parents is viewed as an essential feature of a successful partnership. Forward planning is aimed at being proactive in this important aspect of school life.

E W Lyne

February 2007